

**FILLMORE CENTRAL SCHOOL DISTRICT**  
**PO Box 177, 104 West Main St.**  
**Fillmore, NY 14735**

**BOARD MEETING AGENDA**

*March 15, 2023 @ 6:30 PM*  
*Conference Room – C117*

**FUTURE MEETINGS**

**April 18, 2023– 6:30 pm**  
**May 18, 2023 – 6:30 pm**

**Board Meeting**  
**Board Meeting**

Meeting called to order at 6:31 pm with Board President Dean presiding.

**PLEDGE OF ALLEGIANCE**

Dr. Marcus Dean, President  
Paul Cronk, Vice President  
Faith Roeske, Board Member - Absent  
Matt Hopkins, Board Member  
Darice Mullen, Board Member  
Susan Abbott, District Clerk

**ADMINISTRATION:**

Michael Dodge, Superintendent  
Joseph Butler, Business Manager  
Chelsey Aylor, PreK–6 Principal - Absent  
Eric Talbot, 7–12 Principal – Absent - Absent  
Betsy Hardy, Director of Technology

Also in attendance: Danna Isaman, Robin Cool, Ryan Cool, Jodi Brown, Shannon Reed, Heather Templeton, Jamie Mullen, James Rhett, Jen Austin, Mercedes Wolcott, Miranda Early, Rebecca Rowley, Karl Sisson, Laura Sisson, Beth Tucker, Leon Mast, Bonnie Wagner, Jess Chapman, Sara Voss, Jeremiah Strickland, Steven Thomas, Karry Beardsley, Bonnie Wagner and Desi Lyman

**1. PRELIMINARY MATTERS/PUBLIC COMMENT**

- 1.1 Mrs. Robin Cool spoke regarding concerns she has with a book that is part of the 10<sup>th</sup> grade curriculum.
- 1.2 Mr. Karl Sisson spoke regarding concerns he has with a book that is part of the 10<sup>th</sup> grade curriculum.
- 1.3 Mr. James Mullen spoke regarding censorship of materials used as part of a curriculum.

**2. PROGRAMS/PRESENTATIONS:**

- 2.1 The cast of Hello Dolly gave a brief performance from the upcoming musical that will take place on March 31<sup>st</sup> & April 1<sup>st</sup>.
- 2.2 Mrs. Danna Isaman, from Buffamante Whipple Buttafaro, PC., gave a presentation on the independent audit findings of June 30, 2022.

### **3. DISCUSSION/WORK SESSION:**

#### 3.1 Review Administrators' Reports:

##### Mrs. Aylor, PK-6 Principal

- Mrs. Aylor was absent from the meeting.

##### Mr. Talbot, 7-12 Principal

- Mr. Talbot was absent from the meeting.

##### Mrs. Hardy, Director of Technology

- Mrs. Hardy shared that three students competed at the VEX Robotics State Championship in Syracuse on March 11<sup>th</sup>.
- Mrs. Hardy shared the Annual Data Privacy Report from the State.
- Mrs. Hardy talked about the upcoming May 16<sup>th</sup> STEAM Night that will be joining the Artapalooza and Wellness Fair this year.

##### Director of Special Education

- Mr. Dodge introduced the new Acting Director of Special Education, Mrs. McCarville. Mr. Dodge stated that Mrs. McCarville has been helping out the district in the special education department. Mr. Dodge stated there is a resolution later in the meeting to officially appoint her.

#### 3.2 Superintendent's Report: Mr. Dodge

- Mr. Dodge talked about the new positions and that they have been posted. Mr. Dodge shared that we already have people applying for them.
- Mr. Dodge shared the 2023-2024 calendar that will be voted on later in the meeting.
- Mr. Dodge shared that we will receive money from the JUUL Litigation that the Board agreed to be a part of. Mr. Dodge stated there is a resolution to approve the settlement agreement later in the meeting.

#### 3.3 Work Session

- Mr. Dodge shared new concept drawings of the PreK addition and the concession area so that the Board could decide what layout they like best. The Board was ok with the concession area but asked for inside drawings to see what the maximum space is for the classrooms.

#### 3.4 Board Dialog

- Mr. Cronk shared that he is not going to run again in May for the school board.
- Dr. Dean shared that he will not be running again for the school board in 2024.

**4. BUSINESS/FINANCE:**

## 4.1 Business Administrator's Report

- Mr. Butler stated that a copy of the audit was in the dropbox if anyone wanted to read the whole document.
- Mr. Butler shared the Monthly Financial Summary
- Mr. Butler talked about the Board Monthly Report.
- Mr. Butler shared the Treasurer's Report
- Mr. Butler reviewed the 23-24 Budget and stated that it is close to being finalized for the Board to vote on in April.

## 4.2 Motion P. Cronk, second M. Hopkins to accept the Treasurer's Reports.

4 - Aye 0 - Nay 1 – Absent (Roeske) Motion Carried

**5. EXECUTIVE SESSION:**

## 5.1 Motion by D. Mullen, seconded by P. Cronk for the board to enter into Executive Session at 8:02 pm to discuss matters leading to the appointment and possible employment of personnel along with a labor relations matter consistent with purposes specified in the open meeting law.

4 - Aye 0 - Nay 1 – Absent (Roeske) Motion Carried

## 5.2 Motion by D. Mullen, seconded by P. Cronk for the board to move out of Executive Session at 9:24 pm and regular meeting resumed.

4 - Aye 0 - Nay 1 – Absent (Roeske) Motion Carried

**6. OTHER ITEMS:** The next regular meeting will be held on April 18, 2023 at 6:30 pm.**7. CONSENT VOTE:**

## 7.1 The Board of Education accepts and approves of:

## 7.1.1 The Board of Education accepts and approves of the Board Meeting Minutes of February 16, 2023 meetings.

## 7.1.2 The Board of Education approves the recommendations developed by the CSE/CPSE for special education programs and services from February 17, 2023 to March 15, 2023, the BOE hereby approves said recommendations.

## 7.1.3 Resignations

NAME	POSITION	EFFECTIVE DATE
Eileen Anderson	Library Media Specialist/Webmaster	April 2, 2023
Jake Hillman	Modified Baseball Coach	March 2, 2023

Motion by M. Hopkins                      Seconded by P. Cronk

4 - Aye    0 - Nay    1 – Absent (Roeske)    Motion Carried

**8. OLD BUSINESS - NONE**

**9. NEW BUSINESS**

9.1    Motion by D. Mullen, second by M. Hopkins to approve the following resolution:

RESOLVED that the Board of Education of the Fillmore Central School District does hereby accept the report on the financial statements of the school district for the year ended June 30, 2022, as presented by the Independent Auditor, Buffamante Whipple Buttafaro, PC.

4 - Aye    0 - Nay    1 – Absent (Roeske)    Motion Carried

9.2    The following resolution was offered by M. Hopkins, who moved its adoption, and seconded by P. Cronk, to wit:

WHEREAS, the Fillmore Central School District, in an effort to improve its educational facilities, has initiated a Capital Project; and

WHEREAS, on March 15, 2023, the Fillmore Central School District Board of Education took action to proceed with said project; and

WHEREAS, the project estimate for the new 3,500 square foot addition as well as numerous alterations ranging from parking lot improvements, playground upgrades, and improvements, renovations and upgrades to several systems to the school including but not limited to building envelope restoration, athletic facilities improvements, various classroom and office renovations, mechanical, electrical, plumbing, technology and security system upgrades and to the Bus Garage including but not limited to fuel tank replacement, security enhancements, masonry reconstruction and electrical system upgrades with a total project cost not to exceed \$23,070,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Fillmore Central School District will serve as the Lead Agency in the SEQR review for the proposed 2023 Capital Project for the Fillmore Central School District.

4 - Aye    0 - Nay    1 – Absent (Roeske)    Motion Carried

9.3    The following resolution was offered by P. Cronk, who moved its adoption, and seconded by D. Mullen, to wit:

WHEREAS, the Fillmore Central School District has designated itself to serve as the Lead Agency for the purpose of implementing the SEQR review of the proposed 2023 Capital Project; and

WHEREAS, the Board of Education of the Fillmore Central School District has considered

and reviewed the detailed information provided by CPL regarding the 2023 Capital Project and has determined that the proposed project qualifies as a Type 2 action for the purposes of SEQRA, specifically, New York Codes, Rules and Regulations, Title 6, Department of Environmental Conservation, Chapter 6, Part §617.5(c)(1)(2) and (10), attached hereto,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Board of Education of the Fillmore Central School District, serving as Lead Agency for the 2023 Capital Project hereby determines that the proposed project is a "Type 2" action, for the purposes of SEQRA;
2. That as a result of this determination the 2023 Capital Project qualifies to proceed without any other SEQRA determinations or actions, and fully satisfies SEQRA requirements as of this time.

4 - Aye   0 - Nay   1 – Absent (Roeske)   Motion Carried

- 9.4     At a regular meeting of the Board of Education of the Fillmore Central School District, New York, held at the District Offices in Fillmore, New York, on the 15<sup>th</sup> day of March, 2023:

PRESENT:   Dr. Marcus Dean  
              Mr. Paul Cronk  
              Mr. Matthew Hopkins  
              Mrs. Darice Mullen

ABSENT:    Mrs. Faith Roeske

D. Mullen presented the following resolution and duly moved that it be adopted and was seconded by M. Hopkins:

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1.     The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

#### PROPOSITION

Shall the following resolution be adopted to wit:

Resolved that the Board of Education of the Fillmore Central School District is hereby authorized to undertake certain capital improvements consisting of addition to, and reconstruction of, existing school buildings and facilities, site improvements and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use, all at an estimated maximum aggregate cost of \$23,070,000; and to appropriate and expend from the existing capital reserve fund \$3,000,000 for such costs, and that the balance of such cost, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments, with such tax to be offset by

state aid available therefor; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed \$20,070,000 shall be issued.

The School District has completed its environmental review under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA") and, on March 15, 2023, has duly determined and found the purpose to be a type II action which will not have a significant impact on the environment and is not subject to any further environmental review under SEQRA.

2. At such meeting taxes to be levied by installments will be proposed providing for payment of such capital costs and providing for the financing costs therefor. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.
3. The District Clerk or the Clerk's designee is hereby directed to add the above to the notice of the annual meeting of the School District.
4. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

Marcus Dean	voting	<u>Yes</u>
Paul Cronk	voting	<u>Yes</u>
Faith Roeske	voting	<u>Absent</u>
Darice Mullen	voting	<u>Yes</u>
Matt Hopkins	voting	<u>Yes</u>

Motion Carried

9.5 Motion by P. Cronk, second by M. Hopkins to approve the following:

Resolved that tax levy amount for the Fillmore Wide Awake Club Library be increased from \$86,000 to \$95,500 for the 2023-2024 fiscal year and the following resolution shall be presented for a public vote at the annual meeting:

RESOLVED: that the Board of Education of the Fillmore Central School shall be authorized to levy taxes annually in the amount of ninety-five thousand five hundred dollars (\$95,500) and to pay said amount to the Wide Awake Club Library.

4 - Aye 0 - Nay 1 – Absent (Roeske) Motion Carried

9.6 Motion by D. Mullen, second by P. Cronk to approve the proposed 2023-2024 School Calendar.

4 - Aye   0 - Nay   1 – Absent (Roeske)   Motion Carried

- 9.7      Motion by M. Hopkins, second by D. Mullen to approve the following Cooperative Purchasing Annual Resolution:

***WHEREAS,*** It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for **various supplies, commodities, and/or services in the 2023-2024 fiscal year, and**

***WHEREAS,*** The Fillmore Central School District is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

***WHEREAS,*** The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

***BE IT RESOLVED,*** That the Fillmore Central School District Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

***BE IT FURTHER RESOLVED,*** That the Fillmore Central School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

***BE IT FURTHER RESOLVED,*** That the Fillmore Central School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

***BE IT FURTHER RESOLVED,*** That the Fillmore Central School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

4 - Aye   0 - Nay   1 – Absent (Roeske)   Motion Carried

- 9.8      Motion by P. Cronk, second by M. Hopkins to approve the following resolution:

Whereas, on or about June 21, 2022, the Board passed a resolution authorizing litigation against JUUL LABS, INC.; and

Whereas, the parties have reached a settlement of this litigation in the amount of \$8,325.00 (less disbursements and fees).

Now therefore be it resolved, that the Board approves the settlement of the JUUL LABS, INC. litigation in the amount of \$8,325.00 (less disbursements and fees) and authorizes the Superintendent to execute any settlement documents on behalf of the Board.

4 - Aye 0 - Nay 1 – Absent (Roeske) Motion Carried

- 9.9 Motion by D. Mullen, second by P. Cronk to approve the Contingent Expense of \$109,983.22 for the purchase of a Micro-Bird 65 mini bus to replace the one involved in an accident.

4 - Aye 0 - Nay 1 – Absent (Roeske) Motion Carried

## 10. EXECUTIVE SESSION - NONE

## 11. PERSONNEL

- 11.1 Motion by P. Cronk, second by M. Hopkins to approve the following Substitute Teacher Appointment for 2022-23 school year:

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Hannah Chorey		Non-Certified	Any	Any

\* Individual listed is fingerprinted and has full clearance for employment.

4 - Aye 0 - Nay 1 – Absent (Roeske) Motion Carried

- 11.2 Motion by M. Hopkins, second by D. Mullen to approve the following Non-Instructional Substitute Appointment for 2022-2023 school year:

NAME	POSITION	EFFECTIVE DATE
Hannah Chorey	Aide	3/16/23

\* Individual listed is fingerprinted and has full clearance for employment.

4 - Aye 0 - Nay 1 – Absent (Roeske) Motion Carried

- 11.3 Motion by M. Hopkins, second by P. Cronk to approve the following Non-Instructional Appointment:

NAME	POSITION	EFFECTIVE DATE
Jenna Bartholomew	Food Service Helper	2/16/23

\* Individual listed is fingerprinted and has full clearance for employment.

4 - Aye 0 - Nay 1 – Absent (Roeske) Motion Carried

- 11.4 Motion by P. Cronk, second by D. Mullen to approve the following Coaching/Advisor Appointments for 2022-2023:



SPORT	LEVEL		NAME
BASEBALL	MODIFIED	BOYS	Matthew Beardsley (Retro-Active 3/13)
BASEBALL	VOLUNTEER	BOYS	Andrew Cahill
WEBMASTER			Jodi Brown

4 - Aye 0 - Nay 1 – Absent (Roeske) Motion Carried

- 11.5 Upon the recommendation of the Superintendent and on motion of D. Mullen and seconded by M. Hopkins, Carol McCarville, who holds permanent Elementary/Early Childhood Education N-6 Certification, a permanent Reading K-12 Certification, a professional School Building Leader Certification and a professional School District Leader Certification, is hereby appointed to the position of Acting Director of Special Education effective February 27, 2023.

4 - Aye 0 - Nay 1 – Absent (Roeske) Motion Carried

- 11.6 Motion by P. Cronk, second by M. Hopkins to approve the appointment of Carol McCarville as the CSE/CPSE Chairperson for the remainder of the 22-23 school year.

4 - Aye 0 - Nay 1 – Absent (Roeske) Motion Carried

- 11.7 Motion by D. Mullen, second by P. Cronk to approve the appointment of Carol McCarville as the ESL Coordinator for the remainder of the 22-23 school year.

4 - Aye 0 - Nay 1 – Absent (Roeske) Motion Carried

- 11.8 Motion by P. Cronk, second by M. Hopkins to approve the creation of the following positions:

- TOSA in the area of Curriculum and Instruction
- TOSA in the area of CSE Chair
- PreK-6 Elementary Math Intervention Teacher
- PreK-6 Elementary STEAM/Digital Literacy Teacher
- 7-12 Reading Intervention Teacher

4 - Aye 0 - Nay 1 – Absent (Roeske) Motion Carried

- 11.9 Motion by M. Hopkins, second by D. Mullen to approve the appointment of Shelby Tucker, who holds an Initial Certificate in Social Studies 7-12, to the tenure area of 7-12 Social Studies Teacher. Salary will be in accordance with the starting teacher salary listed in the teacher contract. Following approval of this resolution his tenure period will begin on August 1, 2023 and continue until August 1, 2027.

4 - Aye 0 - Nay 1 – Absent (Roeske) Motion Carried

## 12. ADJOURNMENT

Motion D. Mullen, second P. Cronk for the board to adjourn the meeting at 9:41 PM.

4 - Aye   0 - Nay   1 – Absent (Roeske)   Motion Carried

**13. IMPORTANT DATES/INFORMATION**

- Staff Development – No Students – March 17<sup>th</sup>
- HS Musical – March 29<sup>th</sup> – April 1<sup>st</sup>
- Easter/Spring Recess – April 3<sup>rd</sup> – 10<sup>th</sup>